

REQUEST FOR QUOTATION

Procurement of Goods under RFQ/Shopping Procedures

Purchaser: *Meghalaya Health Systems Strengthening Project (MHSSP), Department of Health & Family Welfare (DoHFW)*

Contract title: *Procurement of Mahindra Bolero Neo-N10(O) under MHSSP*

RFQ No: *GD-8*

S#	Description	Date & Time
1	Date of Issue of RFQ	22nd September, 2021
2	Last Date and Time of submission of RFQ	30th September, 2021 at 1600 Hrs.
3	Opening of RFQs	30th September, 2021 at 1630 Hrs.

Applicable Procurement Guidelines/Regulations Date:

[Procurement Regulations July 2016 revised November 2017, August 2018 and November 2020]



Meghalaya Health Systems Strengthening Project

Government of Meghalaya



DHS/P-42/MHSSP/GD-8/2021-22/135

Date: 22nd September, 2021

To,

Dear Sir/Madam,

Subject: INVITATION FOR QUOTATIONS FOR SUPPLY OF MAHINDRA BOLERO NEO-N10(O)

Government of India has received a funding from the **International Bank for Reconstruction and Development (IBRD)** in the form of Loan towards the cost of the project name **Meghalaya Health Systems Strengthening Project (MHSSP)**. **Department of Health & Family Welfare (DoHFW)** is the implementing agency of the Project and intends to apply part of the proceeds of this loan to eligible payments under the contract for which this invitation for quotations is issued.

1. You are invited to submit your most competitive quotation for the following make. The standard forms in this RFQ may be retyped for completion but the bidder is responsible for their accurate reproduction.

Sl.No	Brief Description of the Vehicle*	Quantity	Delivery Period	Permanent & Temporary Registration and Insurance required
1	Mahindra Bolero Neo-N10(O) Pearl White with all the essential accessories	1	Within 60 Days	Yes

***Current models should adhere to Bharat Stage VI**

Terms and Conditions

1. **Eligibility:** A Bidder (a) shall not participate in more than one Quotation; (b) shall not have conflict of interest as defined in the Bank's Procurement Regulations; and (c) should not have been (i) temporarily suspended or debarred by the World Bank Group in compliance with the Bank's Anti-Corruption Guidelines and its Sanctions Framework; or (ii) blacklisted or suspended by Central or any State Government Departments in India.

2. **Clarifications & Amendments:** If the Purchaser receives any request for clarification of this RFQ Document, it will upload its response together with any amendment to this document, on www.nhmmeghalaya.nic.in for information of all Bidders. Bidders should regularly check on the website, for any amendments to the terms and conditions and for **Award of Contract**.
3. **Place of Delivery:** Meghalaya Health Systems Strengthening Project (MHSSP), MHIS Building, 1st Floor; Directorate of Health Services, Red Hill, Laitumkhrah, Shillong - 793003
4. **Quotation Price**
 - a) The vehicle should be 100% of the requirement. Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
 - b) Quotation should be placed in a single sealed envelope, clearly marked as “**Quotation for Mahindra Bolero New-N10(O) for MHSSP under DoHFW.**”
 - c) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
 - d) Goods and Service Tax (GST) should be indicated separately along with the Insurance and Registration Cost
 - e) All necessary essential accessories should be indicated separately.
 - f) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - g) The Prices shall be quoted in Indian Rupees only.
 - h) Brochure to be included in the envelope.
5. **Qualification of Bidders**
 - a) Have the legal capacity to enter into a contract;
 - b) Not be insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances;
 - c) Not have had the business activities suspended or debarred from public procurement by the State Government of Meghalaya or Government of India.
 - d) Only authorised Mahindra Dealers are allowed to submit the quotation.
6. **Documents Evidencing Qualification:** Bidders are requested to submit copies of the following documents as evidence of your qualification.
 - a. Valid trading license/registration or equivalent/Exemption Certificate.
 - b. Valid certificate of GST registration;

- c. Certificate of Distributorship/Authorization from Original Equipment Manufacturer (OEM)/Valid Dealership Documents.
 - d. Self-declaration to the effect the bidder is not insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances.
 - e. Self-declaration that the bidder's business activities are not suspended or debarred from public procurement by the State Government of Meghalaya, any other State Government or Government of India.
 - f. Submission of Self-Declaration complying to point no. 5 (d)
- 7. Validity of Quotation:** Quotations shall remain valid for a period not less than 90 days after the deadline date specified for submission.
- 8. Evaluation of Quotations:** The Purchaser will evaluate and compare the quotations lot wise that are determined to be substantially responsive i.e. which
- (a) are properly signed; and
 - (b) confirm to the terms and conditions and specifications.
 - (c) GST, registration and Insurance Cost and cost of accessories will not be taken into consideration while evaluating the quotations.
 - (d) Any historical information, if required may be asked from the bidders during evaluation of quotes.
- 9. Award of contract:** The Purchaser will award the supply order to the bidder whose quotations have been determined to be substantially responsive in adhering to the submission of all required documents and who has offered the lowest evaluated quotation price and compliance to the latest make of the correct model. The announcement for this procurement will be published at www.nhmmeghalaya.nic.in
- a. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract. The current quantity may increase at the time of issuing the Purchase Order.
 - b. The bidder whose quotation is accepted will be notified of the issue of Supply Order by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order (sample form attached).
 - c. An Inspection Report will be issued (Sample form attached) by the Purchaser on receiving the vehicle.
9. Payment shall be made within 60 days after delivery of the vehicle.
10. Normal commercial warranty/ guarantee of minimum 2 year should be applicable to the supplied vehicle. (Extended warranty if required will be mentioned in the technical specifications.)
10. You are requested to provide your sealed quote latest by 1600 hours on 30th September, 2021. Quotations that have been submitted on or before time will be opened at 1630 Hrs. on 30th September, 2021. Late quotes will be rejected.

11. We look forward to receiving your quotations and thank you for your interest in this project.

Sd/-

Name: Ramkumar S, IAS

Address: MHSSP Office, Department of
Health & Family Welfare, Red Hill,
Laitumkrah, Shillong - 793003

Tel. No.: 7005161416

Email: procurement.megh@meghssp.org

FORMAT OF QUOTATION *

Sl. No.	Description of Vehicle	Specifications (Complied or Not Complied as per requirement)	Qty.	Quoted Unit Rate at destination in Rs.	Discounts if offered ¹	Registration Charges (if any) in INR including temporary registration	Insurance (INR)	Cost of Accessories	² GST and similar other taxes applicable on finished Goods/ Services	*Total Price per line item at Destination - inclusive of discounts, all taxes and duties	
										In Figures	In Words
1	Mahindra Bolero Neo N10 (O)- Pear White		1 No								
Total											

Gross Total Cost: Rs.

We agree to supply the above goods in accordance with the model required for a total contract price of Rs..... (Amount in figures) (Rs. amount in words) within the period specified in the Invitation for Quotations.

We also confirm that commercial warrantee/guarantee of _____ months shall apply to the offered goods. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature of Supplier

¹ Any unconditional discounts if offered shall be specified in this column along with the unit rate.

² Indicate each applicable tax separately.



Meghalaya Health Systems Strengthening Project

Government of Meghalaya



WORK ORDER (SAMPLE)

Vendor Name & Address:		File No: DHS/P-42/MHSSP/GD-8/2021-22/				
		Date:				
Enquiry No:		Ref no:				
Date:		Dated:				
You are hereby authorized to urgently arrange to supply the items indicated below:						
Nature of Work: Supply of						
SL.No	Brief description of vehicle	Quantity to be supplied	Registration Cost	Insurance Cost	Unit Rate (Rs.)	Total Price (Rs.)
1						
		Total				
<u>Terms and Conditions</u>						
Tax:						
Place of Supply of the Vehicle:		Meghalaya Health System Strengthening Project (MHSSP), MHIS Building, 1 st Floor, Directorate of Health Services, Government of Meghalaya, Red Hill Road, Upper New Colony Shillong 793003, Meghalaya				
Reporting Officer:		Smt Mamta Rai, +91-700151614, procurement.megh@meghssp.org . The vendor is to intimate the Consignee at least three days before the delivery of the vehicle				
Other Conditions:		1. Delivery Period: within 60 days				
		2. Warranty/guarantee:				
		3. GST if any will be paid at actual prevailing on the date of supply (if not already included in the cost above).				
		4. Payment shall be made within 60 days of delivery post installation & acceptance of the goods/equipment				

Ramkumar S, IAS
Project Director, MHSSP
Department of Health & Family Welfare, GoM

PROFORMA OF CERTIFICATE FOR ISSUE BY THE PURCHASER AFTER SUCCESSFUL RECEIVING OF THE VEHICLE

No.

Date:

M/s.

Sub: Certificate of successful delivery of Mahindra Bolero Neo-N10(O)

1. This is to certify that the below mentioned vehicle has/have been received in good condition along with all the standard and special accessories (subject to remarks in Para No. 2) and a set of spares in accordance with the Contract/Specifications. The same has been installed and commissioned.

(a) Contract No. _____ dated _____

(b) Description of the Good _____

(c) Quantity _____

(d) Name of the consignee _____

(e) Date of start up and proving test _____

2. Details of accessories/spares not yet supplied and recoveries to be made on that account.

<u>S. No.</u>	<u>Description</u>	<u>Amount to be recovered</u>
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3. The proving test has been done to our entire satisfaction.

4. The supplier has fulfilled his contractual obligations satisfactorily.

or

The supplier has failed to fulfil his contractual obligations with regard to the following:

- (a)
- (b)
- (c)
- (d)

- 5. The amount of recovery on account of non-supply of accessories and spares is given under Para No. 2.
- 6. The amount of recovery on account of failure of the supplier to meet his contractual obligations is as indicated in endorsement of the letter.

RECEIVER

Signature _____

Name _____

Designation with Stamp _____

SUPPLIER

Signature

Name

Designation with Stamp _____